

\* = Required information, incomplete information may cause a delay in processing the order. Samples will be processed only according to the order form information.

**ORDER DETAILS**

<b>CLIENT DETAILS</b>	Company name*			
	VAT ID*			
	Address*			
<b>BILLING DETAILS</b>	Payer/Company name(*)			
	VAT ID(*)		Online store order number(*)	
	Billing address*		<input type="checkbox"/> Paid in the online store <input type="checkbox"/> E-invoice <input type="checkbox"/> Invoice by email	
	<input type="checkbox"/> Invoice using the client's details <small>Include operator for e-invoice as well</small>			
	Analysis packages must be paid in advance in our online store <a href="https://metropolilab.fi/fi/verkkokauppa">https://metropolilab.fi/fi/verkkokauppa</a> or at the reception during sample delivery. Paper invoice surcharge 10€.			
Invoice reference				

Contact person*		Tel*	
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Email addresses to receive results*	
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**Delivery of test results to local health authority:**  Yes, select appropriate authority below  No

Etelä-Häme Environmental Health  Espoo Region Environmental Health Services  Eastern Savo Environmental Health  
 Central Uusimaa Environment Centre  Kotka Environment Centre  Environment Centre of Vantaa

Results can only be delivered to the contract authorities listed above. The well must be in regular use and located within the authority's area of responsibility.

**SAMPLING INFORMATION**

Sampling location*				
Name the sampling location so that you can later identify where the sample was taken, especially if you submit several samples at once.				
Reason for study*	<input type="checkbox"/> Order by customer <input type="checkbox"/> Retest, previous sample no.:			
Sampler		Sampling date*		Time*

**SAMPLE DETAILS**

Well type*: <input type="checkbox"/> Drilled well <input type="checkbox"/> Dug well (ring well) <input type="checkbox"/> Spring <input type="checkbox"/> Other, specify:	
Sample collection*: <input type="checkbox"/> Directly from the well <input type="checkbox"/> Via the water line	
Is there a filter/what kind?	
Does the water quality change during rain? <input type="checkbox"/> No <input type="checkbox"/> Yes	Does the water quality change during snowmelt? <input type="checkbox"/> No <input type="checkbox"/> Yes
Comments/additional information (e.g., odor, taste, turbidity observed in the water):	

**TESTS TO PERFORM\***

<input type="checkbox"/> <b>Dug well water, R1</b> coliform bacteria, E. coli, intestinal enterococci, total hardness, calcium, magnesium, manganese, iron, ammonium, KMnO <sub>4</sub> (humus), nitrate, nitrite, pH, turbidity, electrical conductivity, color, odor, appearance, statement	<input type="checkbox"/> <b>Drilled well water, P2</b> coliform bacteria, E. coli, intestinal enterococci, total hardness, calcium, magnesium, manganese, iron, arsenic, uranium, radon, ammonium, fluoride, KMnO <sub>4</sub> (humus), nitrate, nitrite, pH, turbidity, electrical conductivity, color, odor, appearance, statement	<input type="checkbox"/> <b>Microbiological quality, M3 (Included in the R1 and P2 packages)</b> coliform bacteria, E. coli, intestinal enterococci, statement	<input type="checkbox"/> <b>Corrosiveness of drinking water, S4</b> total hardness, calcium, magnesium, alkalinity, chloride, pH, sulfate, corrosivity index, statement
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**ADDITIONAL TESTS:**

Chloride (if seawater influence is suspected)  Fluoride  Other, specify:

Date	Order confirmation: Signature and printed name*

Well water testing is recommended every 3 years.

Careful sample collection is crucial when we assess the water's suitability for drinking and use based on the test results.

**Sample bottles**

- 250 ml for chemical analysis
- 330 ml for microbiological analysis (sterile bottle)
- 100 ml for metal analysis
- 40 ml glass bottle for radon analysis (drilled well only)

**General**

- Make sure your hands are clean
- Handle the sample bottles so that especially the bottle mouths and caps do not get contaminated
- Plan sampling so that you can deliver/send the samples to the laboratory so they can preferably be tested on the sampling day, or at the latest the following day (please do not mail samples on Fri–Sun)
- Fill all included bottles with sample water
- The sample must be taken and delivered to the laboratory for testing before the expiry date (exp) marked on the microbiological sample bottle. If the bottle has expired, please order new bottles from the laboratory for sampling.

**Sampling from a tap / well**

- Make sure a single-lever tap is fully set to cold water.
- Run cold tap water for 3–5 minutes until the water is cold well water.
- If the sample is taken directly from the well, clean the bucket or other tool used to draw water from the well before sampling.
- Fill all bottles (except the 40 ml glass bottle) almost to the top, about 1 cm below the bottle mouth, and close the caps tightly. The 40 ml glass bottle intended for radon testing must be filled completely, with no air space left.
- Store the bottles at refrigerator temperature before delivering the package to the laboratory. Samples must arrive at the laboratory within 24 hours of sampling. Make sure the samples do not freeze.
- Fill in the submission form carefully and place it in the transport box with the bottles. If you have paid for the order in the online store, write the order number shown in the online store order confirmation on the form.
- Deliver the samples directly to the MetropoliLab reception point or mail them so they continue onward the same day in the package reserved for MetropoliLab sample transport, with postage paid.
- In the warm season, we recommend delivering samples in a styrofoam box with a cold pack (postage not paid).

If you need well water results for exemption from being connected to a municipal or water utility's water supply, please remember to check with your local authority whether additional analyses are required beyond the selection in our well water packages (e.g. fluoride and chloride).

By signing this sample submission form and sending it together with the sample to MetropoliLab, a consumer customer requests that MetropoliLab begins analyzing the sample even if the statutory cancellation period under consumer protection legislation is still ongoing. If MetropoliLab begins analyzing the samples sent by the consumer customer, the consumer customer accepts that they no longer have the right to cancel the ordered test, even if the cancellation period has not fully elapsed.

**Well water sample reception hours on weekdays 8:00–16:00 at the MetropoliLab reception point:**

**Cultivator II, 1st floor  
Viikinkaari 4 D, 00790 HELSINKI**

Sample bottles can also be returned to service points in certain municipalities. More information about the locations and their opening hours:  
<https://www.metropolilab.fi/fi/palvelut/vesi/kaivovesi>

**Advice line on weekdays 10:00–11:00: tel. 0600 0 4540**

Call cost is the local network or mobile network charge + €1.01/min (incl. VAT 24%).

**More information about sampling and delivering samples: [www.metropolilab.fi](http://www.metropolilab.fi)**